



APPLYING FOR OUR GRADUATE OR INTERN PROGRAMMES

TOP TIPS TO HELP YOU

We want you to have the very best chance of success and appreciate that this may be the first time you've applied for an internship or graduate scheme. To help, we've compiled our top tips for writing your application form and preparing for the final interview. Please refer to these as they include some common pitfalls that you'll want to avoid.



THE APPLICATION

READ THE JOB DESCRIPTION

Before applying make sure you fulfil the basic qualification criteria, and that it reflects your own skills and capabilities.

PERSONALISE YOUR APPLICATION

Tailor your CV to SRLV and the job description to emphasise your relevant strengths and the value you can bring.

DON'T RUSH IT

The application form is your chance to make a great first impression, so take time to craft answers that stand out and ensure there are no spelling or grammatical errors.

DO YOUR HOMEWORK

Read our website thoroughly, research the industries we work in and make sure you understand our specialisms and particular approach to client service.

SHOW THAT YOU'RE KEEN

We want to see that you've understood the role, who we are as a firm and that you're genuinely interested in us.

THE FINAL INTERVIEW

RELAX

We're on your side and want you to have the best possible interview so it makes our decisions more difficult!

BE YOURSELF

Whilst we look for confidence and knowledge, we also want to get to know you as a person.

PRACTICE YOUR PRESENTATION

Take time before you come to rehearse - it makes all the difference. You're welcome to bring notes, but avoid reading from a script.

QUIZ US

The interviews are an opportunity for you to learn about us too and assess whether we're the right fit for you, so have questions prepared to ask us.

BE WELL PRESENTED

Whilst we have a relaxed company culture, it will create a good impression if you dress smartly for your interview.

LASTLY...

UPDATE YOUR LINKEDIN

Don't forget that we do our own research in terms of LinkedIn or other social media profiles you have so make sure these are professionally presented and up to date.

INSIGHTS FROM FORMER INTERNS

Our staff have plenty of tips to share about their internship and graduate experiences in their website case studies so be sure to read these too.

If you have a query that hasn't been answered by reading our website, please email Craig Collis, our Talent Acquisition Lead, as he'll be happy to help: craig.collis@srlv.co.uk

Good luck and we look forward to receiving your application soon!



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